

Keeping in Touch

As a valued member of the QM family, the School would like the opportunity to provide you with the latest QM news alongside a varied programme of events and activities: these include drinks receptions, reunions, drama productions, careers days, sports afternoons, services and more. In order for us to do this, please complete this form so that we may contact you with relevant information and/or invitations.

As of this year, we would very much like to conduct more of our other communication via email in order to reduce costs. We therefore encourage you to supply an email address and to indicate this as a preferred method of communication below.

PLEASE WRITE IN BLACK INK AND USE BLOCK CAPITALS THROUGHOUT.

Personal Details

Title	
Forename(s)	
Surname	
Relations who are attending/have attended QM	<i>(daughters, sisters, mothers, etc.)</i>
Telephone/Mobile Number	
Email Address	<i>(please use a personal address, rather than a work or university email)</i>
Postal Address	<i>(If this is different to the address on the envelope, please provide your updated details here)</i>

Preferred Method of Communication

<i>Tick the boxes below to let us know how best to contact you about the following:</i>	Email	Post	Telephone	SMS
News & Updates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Events & Reunions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mentoring, Networking & Career Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donating to the School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please sign overleaf.

How will my information be used?

Use of your information will be made in accordance with the General Data Protection Regulation (GDPR) and QM's legitimate interests as a charity, provided these are not outweighed by the impact this may have on you as an individual, and provided it does not involve special or sensitive types of data.

Any contact details you provide on this form will (a) be checked against those details already held by the School and updated where necessary and (b) be processed by the School for the purposes of external relations, events, marketing, fundraising and charitable giving to the School, in accordance with your preferences as stated above. Data may be shared with volunteers, companies and individuals contracted by us to carry out specific projects of benefit to QM. Neither the School will ever sell your data to anyone.

Where can I read more?

The QM Privacy Policy for Alumnae, Friends and the QM Community, which provides full details on how your personal information is used, shared and gathered as well as how you can access your information and update your details, is available on the QM website. A hard copy of this policy can be requested by contacting the QM Development Team at development@queenmargarets.com.

If you have any queries or require any further information on any of the above, please contact the QM Development Team at development@queenmargarets.com or call 01904 727 638.

You have the right to opt out of receiving communications from QM at any time.

Signed	
Date	

Thank you for updating your details. Please return this form to the QM Development Team in the Reply Paid envelope provided:

Queen Margaret's

Escrick Park

York

YO19 6EU

Or scan and email to development@queenmargarets.com.

A PDF copy is available online at queenmargarets.com/friendship/the-old-margaretian-association.